I am the Master of CornerPost. It's simple and logical; I follow the process and it works every time. I am the Master of CornerPost. It's

# **ADVISER / MANAGER**

- 1. Open your Adviser/Manager program
- 2. Double click your file
- 3. Confirm OK to allow sync (if prompted) and open file

# Work on file, continue when complete

- 4. Click File
- 5. Click Close

## **BACK PADDOCK MOBILE**

- 1. Open Back Paddock Mobile
- 2. Touch Farm Management
- 3. Touch your file, touch Done to sync

### Work on file, continue when complete

- 4. Click burger menu (top left)
- 5. Click Sync Open File Now (allow to complete)
- 6. Touch Back to Client List to select another file to work on, or Back to Home to finish for the day

# **SOILMATE**

1. Open your SoilMate program

#### Work on your database, continue when complete

- 2. Close all open tabs in SoilMate (eg Lab Results, Orders, Recs)
- 3. Return to Main Menu of SoilMate
- 4. Click red X in top right to close SoilMate, wait until complete
- 5. Click your account icon in the top right, Sign Out

#### **CONTACT US**

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